

January 15, 2010

**JOB OPENING**  
**No. JO09-20 R**

**Job Opening:** Director of Finance/IT

**Specifications:** Responsible for the overall administration, implementation and monitoring of finance and information technology functions, including; cash management, accounting, payroll operations, grant administration, investment programs, general ledgers, budget amendments, budget management, internal controls, systems management, network support services, AS400 and VOIP telephone support services, and financial and information technology reports, including Financial Data Schedule and Subsidy Calculations. Responsible for a fiscal budget of approximately \$34 million. Must have significant knowledge of comprehensive annual financial reports, GASP, cost center accounting and computer skills. Familiarity with asset management and stop loss preferred. Minimum qualifications include a CPA with five years experience in public or governmental accounting. Experience with HUD regulations and programs strongly preferred.

**Salary Grade:** 32

**Salary Range:** Commensurate with experience

**Closing Date:** Until filled

**No qualified individual with handicaps shall, solely on the basis of handicap, be excluded from participation in, be denied benefits of, or otherwise be subjected to discrimination under any program or activity receiving Federal financial assistance.**

**Qualified GHA employees and/or residents will be given preference for this job. All applicants must apply directly to the main office at 450 N. Church St. EOE. We abide by the Drugfree Workplace Act, which includes pre-employment testing.**