

Project Manual for:

**Greensboro Housing Authority -
Greensboro Housing Management
Corporation (GHMC)**

**Foxworth - Phase I [1506 – Lot #6]
Main Campus
1408 Lees Chapel Road - Greensboro, NC**

Architect Project No. 2017-1A

Addendum #1 - 07.30.2018



Tate Architecture PLLC

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Issued: 05.18.2018 – Project Bid: 08.02.2018

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END OF DOCUMENT 000101

DOCUMENT 009113 - ADDENDUM

1.1 PROJECT INFORMATION

- A. Project Name: <**Foxworth – Phase I – Lot#6**>.
- B. Owner: <**Greensboro Housing Authority**>.
- C. Owner Project Number: <**NA**>.
- D. Architect: <**Tate Architecture PLLC**>.
- E. Architect Project Number: <**2017-1A**>.
- F. Date of Addendum: <**July 30, 2018**>
- G. Addendum # <**1**>.

1.2 NOTICE TO BIDDERS

- A. This Addendum is issued [**to all registered plan holders**] pursuant to the [**Instructions to Bidders**] [**and**] [**Conditions of the Contract**]. This Addendum serves to clarify, revise, and supersede information in the Project Manual, Drawings, and previously issued Addenda. Portions of the Addendum affecting the Contract Documents will be incorporated into the Contract by enumeration of the Addendum in the Owner/Contractor Agreement.
- B. The Bidder shall acknowledge receipt of this Addendum in the appropriate space on the Bid Form.
- C. The date for receipt of bids is [**changed by this Addendum**], at same time and location.
 - 1. Bid Date: <**Thursday - August 9, 2018**>.

1.3 ATTACHMENTS

- A. This Addendum includes link to revised files –
 - 1. <https://1drv.ms/f/s!Atz3sWGqbauthLxf2aAjiykMsR1vbQ>
- B. This Addendum includes the following Contractor questions
 - 1. Section 1.2 Scope of work. The HERO requirements have to do with financing and not the construction practices, ways and means and or materials.
 - a. The HERO program (2012 NC Energy Conservation Code HERO) is a performance program as required by NCHFA (North Carolina Housing Finance Program) - See attached E2 requirements per GHA / NCHFA.

2. ENERGY Star. Is the intent to make the envelope of the building energy star or just the equipment. An energy star envelope may add as much as 10% to the price of the project Is the intent to qualify and use every item on the GREEN report.
 - a. The HERO program (2012 NC Energy Conservation Code HERO) is a performance program as required by NCHFA (North Carolina Housing Finance Program) - See attached E2 requirements per GHA / NCHFA.
3. The alternates form does not give a location to fill in the fee amount on the alternate type of contract.
 - b. See attached revised Bid Package – 0001200
4. 1.6 (B) quality assurance. There is not a finisher in the local area that carries an ACI certification or flatwork technician. What is the experience qualifier?
 - c. Minimum (5) Five Years in proposed Trade.
5. Is fiber mesh an approved equal to WWF?
 - d. No
6. Is any type of temporary fencing required?
 - e. No

C. This Addendum includes the following attached Documents and Specification Sections:

1. Document <Bid Package >, dated <07_2018>, [(reissued)]. Section <0001200>
2. Document <Allowances >, dated <07_2018>, [(reissued)]. Section <004321>
3. Document <Unit Prices >, dated <07_2018>, [(reissued)]. Section <004322>
4. Document <HUD Residential Rate>, dated <01_2018>, [(reissued)]. Section <NC150003 01/02/2015 NC3>

D. This Addendum includes the following attached Sheets: (REVISION #1)

1. General Sheet <NA> .
2. Civil Sheet <NA>
3. Landscape Sheet <NA>
4. Structural Sheet <S100.7> dated <07.12.2018>, [(reissued)].
5. Architectural Sheet <CV000.0, CV000.2, AD000.0, AD000.7, AD100.0>, dated <07.12.2018>, [(reissued)].
6. Interiors Sheet <NA>
7. Fire Protection Sheet <<FP1.1 > dated <07.12.2018>, [(reissued)].
8. Plumbing Sheet <P0.1, P2.1, P3.1 > dated <07.12.2018>, [(reissued)].
9. Mechanical Sheet <M1.1>, dated <07.12.2018>, [(reissued)].

10. Electrical Sheet <E1.4, E2.2, E2.3>, dated <07.12.2018>, [(reissued)].
11. Telecommunications Sheet <NA>

E. This Addendum includes the following attached Sheets: (REVISION #2, #3)

1. General Sheet <NA> .
2. Civil Sheet <NA>
3. Landscape Sheet <NA>
4. Structural Sheet <S100.0, S100.1, S100.2, S100.3, S100.5, S100.6, S100.7, S100.8> dated <07.30.2018>, [(reissued)].
5. Architectural Sheet <CV000.0, AD100.0, AD100.1, AD100.2, AD100.3, dated <07.30.2018>, [(reissued)].
6. Interiors Sheet <NA>
7. Fire Protection Sheet <NA>
8. Plumbing Sheet <NA>
9. Mechanical Sheet <NA>
10. Electrical Sheet <NA>
11. Telecommunications Sheet <NA>

END OF DOCUMENT 009113

DOCUMENT 004321 - ALLOWANCE FORM

1.1 BID INFORMATION

- A. Bidder: _____.
- B. Prime Contract: <GHA – Foxworth – Phase I>.
- C. Project Name: < GHA – Foxworth – Phase I >.
- D. Project Location: <1408 Lees Chapel Road – Greensboro, NC>.
- E. Owner: <Greensboro Housing Authority >.
- F. Owner Project Number: <NA>.
- G. Architect: <Tate Architecture PLLC>.
- H. Architect Project Number: <2017-1A>.
- I. Construction Manager: <NA>.

1.2 BID FORM SUPPLEMENT

- A. This form is required to be attached to the Bid Form.
- B. The undersigned Bidder certifies that Base Bid submission to which this Bid Supplement is attached includes those allowances described in the Contract Documents and scheduled in Section 012100 "Allowances."

1.3 SUBMISSION OF BID SUPPLEMENT

- 1. <No Vendor>: Muncipal Fees
 - a. Purchase Contract Firm and Representative: <No Contact.>
 - b. Purchase Contract Scope:[Material and installation labor] <Water / Sewer Install / Tap / Meter Fees>.
 - c. Purchase Status: [Price negotiated by Owner, to be incorporated in the Contract Sum by Contractor; see Section 012100 "Allowances" for cash allowance for purchase contract] [Price negotiated and incorporated in the Contract Sum by Contractor] [Order to be placed by Contractor]
 - d. Quantity: <One>.
 - e. Other Requirements: <None>.
 - f. Amount: <\$50,000.00 – Fifty Thousand and no cents>

B. Respectfully submitted this ____ day of _____, 2018.

Submitted By: _____

(Insert name of bidding firm or corporation)

Authorized
Signature:

(Handwritten signature)

Signed By:

(Type or print name)

Title:

(Owner/Partner/President/Vice President)

END OF DOCUMENT 004321

DOCUMENT 004322 - UNIT PRICES FORM

1.1 BID INFORMATION

- A. Bidder: _____.
- B. Prime Contract: <GHA – Foxworth – Phase I >.
- C. Project Name: < GHA – Foxworth – Phase I >.
- D. Project Location: <1408 Lees Chapel Road – Greensboro, NC>.
- E. Owner: <Greensboro Housing Authority >.
- F. Owner Project Number: <NA>.
- G. Architect: <Tate Architecture PLLC>.
- H. Architect Project Number: <2017-1A>.
- I. Construction Manager: <NA>.

1.2 BID FORM SUPPLEMENT

- A. This form is required to be attached to the Bid Form.
- B. The undersigned Bidder proposes the amounts below be added to or deducted from the Contract Sum on performance and measurement of the individual items of Work[**and for adjustment of the quantity given in the Unit-Price Allowance for the actual measurement of individual items of the Work**].
- C. If the unit price does not affect the Work of this Contract, the Bidder shall indicate "NOT APPLICABLE."

1.3 UNIT PRICES

- A. Unit-Price No. 1: Site – One (1) Handicapped Curb (Material and Labor to Install)
 - 1. _____ Dollars (\$ _____) per unit.
- B. Unit-Price No. 2: Building – Exterior Synthetic Stone Veneer (Material and Labor to Install)
 - 1. _____ Dollars (\$ _____) per S.F.
- C. Unit-Price No. 3: Building – Paint 250 s.f. (Material and Labor to Install)
 - 1. _____ Dollars (\$ _____) per unit.

1.4 SUBMISSION OF BID SUPPLEMENT

Respectfully submitted this ____ day of _____, 2018.

Submitted By: _____
(Insert name of bidding firm or corporation)

Authorized
Signature: _____
(Handwritten signature)

Signed By: _____
(Type or print name)

Title: _____
(Owner/Partner/President/Vice President)

END OF DOCUMENT 004322

2.1 CHECKLIST OF REQUIRED DOCUMENTS

The bid package shall include the following:

1. Signed and notarized bid form of an authorized person representing the bidders company including the acknowledgment of all addendums. (See Section 2.2)
 - a. Request for unit pricing and/or alternates. (if required).
2. GHA Price Split Form (See Section 2.3)
3. Bid Guaranty - A Bid Bond is required for construction and equipment contracts amounting to \$25,000.00 or more. See instructions to Bidders for Contracts Public and Indian Programs, Form HUD-5369, par. 9. for more information. (See Section 1.4)
 - a. Notarized Bid Bond Form (See Section 2.4)
 - b. Attach liability insurance certification to the Bid Bond Form
 - c. Certified check or bid bond in the amount of 5 percent of the bid amount. See Form HUD-5369, par. 9. for more information. (See Section 1.4)
4. Notarized copy of the non-collusive affidavit. (See Section 2.5)
5. Notarized copy of the Bidders Experience form, if the bidder has not completed work for GHA in the last five (5) years. (See Section 2.6)
6. Notarized copy of the Subcontractor's Experience form for all subs. (See Section 2.7)
7. Previous Participation Certification HUD Form-2530, (See Section 2.8)
8. A signed copy of the contractors/vendor policy. (See Section 2.9)
9. A signed copy of the HUD 5369-A form. (See Section 2.10)
10. MWBE Certification Form (See Section 2.11)
11. Section 3 Certification Form (See Section 2.12)
 - a. Also provide a letter indicating efforts made to involve Section 3 and minority subcontractors in accordance with the Greensboro Housing Authority's Minority and Section 3 Policy. See (See Section 4 for policy information.)
12. **ALL bidders** are to include a list of a minimum of three current references.
13. Bidding Contractors are to provide North Carolina License Number appropriate for the portion of the work they are bidding.

14. Bids shall be labeled in the center of a **SEALED** envelope in legible form as follows:

LABEL: Bid Documents

TITLE: Show proposed title or project

NAME AND COMPLETE ADDRESS OF BIDDER:

BIDDERS TELEPHONE NUMBER:

DATE AND TIME OF BID OPENING:

LOCATION OF BID OPENING:

2.2 BID FORM

PROJECT TITLE - _____

TO: Greensboro Housing Authority
450 North Church Street
Greensboro, North Carolina 27401

Contract: All Construction Single Prime

Bidder: _____

Date: _____

1. The undersigned, having familiarized themselves with the Local conditions affecting the cost of the work, and with the Specifications (including Invitation for Bids, Instructions to Bidders, this bid, the Form of Bid Bond, the Form of Non-Collusive Affidavit, the Form of Contract, and the Form of Performance and Payment Bond or Bonds, the General Conditions, the Special Conditions, the Technical Specifications and the Drawings) and Addenda, if any thereto, as prepared by the Greensboro Housing Authority, 450 North Church Street, Greensboro, North Carolina 27401, and on file in the Office of the Authority, hereby proposes to furnish all Labor, equipment, materials, and services required for the above listed project.

2. All in accordance as indicated in the scope of work section 1.2 of the specifications therewith and all referenced drawings, for the sum of:

a. Base Bid: \$ _____

i. Unit Prices:

- 1. _____ \$ _____
- 2. _____ \$ _____
- 3. _____ \$ _____

ii. Alternate Prices:

- 1. _____ \$ _____

iii. Allowances:

- 1. _____ \$ _____

3. In submitting this bid, it is understood that the right is reserved by the Greensboro Housing Authority to reject any and all bids. If written notice of the acceptance of this bid is mailed or delivered to the undersigned within ninety (90) days, after the opening thereof, or at any time thereafter before this bid is withdrawn, the undersigned agrees to execute and deliver a contract in the prescribed form and furnish the required bond within ten (10) days after the contract is presented to him for signature.

4. Certified check or bid bond sum of 5% of principal here within in accordance with the specifications IS submitted.

5. Attached is an affidavit in proof that the undersigned has not entered into any collusion with any person in respect to this proposal or any other proposal or the submitting of proposals for the contract for which this proposal is submitted.
6. The bidder represents that he () has, () has not, participated in a previous contract or subcontract subject to the Equal Opportunity Clause prescribed by Executive Orders 10925, 11114, or 11246 or the Secretary of Labor; that he () has, () has not, filled all required compliance reports; and that representatives indicating submission of required compliance reports, signed by proposed subcontractors, will be obtained prior to subcontract awards. (The above representations need not be submitted in connection with contract or subcontracts which are exempt from the clause.
7. ADDENDUM RECEIPT: The receipt of the following addenda is acknowledged:
 Addendum No. _____ Dated _____
 Addendum No. _____ Dated _____
 Addendum No. _____ Dated _____
8. The contractor certifies that his representative ___ has or ___ has not visited the site.
9. CONTRACTORS LICENSE: The contractor must have the appropriate certification required by the State of North Carolina to perform the work included in these specifications. The undersigned further states that he/she is a duly licensed Contractor at an appropriate class level, or holds adequate certification to meet the North Carolina state requirements, and that all fees for licenses, etc., pertinent to the submission of this bid have been paid in full.

NAME OF BIDDER:	Date:
Authorized Signature:	Date:
Title:	
N.C. State General Contractor's License #/Certification (Specify Type):	Expiration Date:
City of Greensboro Privileged License #:	Expiration Date:
Official Address:	

LIST ALL APPLICABLE COMPANY PRINCIPALS:

Company Owner: _____

Address: _____

Telephone Number: _____

President: _____

Address: _____

Telephone Number: _____

Vice-President: _____

Address: _____

Telephone Number: _____

Secretary: _____

Address: _____

Telephone Number: _____

NOTARIZATION

Subscribed and sworn to before me this ____ day of _____ in the year _____.

(Notary Public)

State of: _____

SEAL:

County of: _____

My Commission Expires: _____

2.3 BID BOND

A BID BOND WILL BE REQUIRED FOR THIS PROJECT.

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned
 _____ (Name of Bidder), as PRINCIPAL, and
 _____ (as SURETY, are held and firmly bound unto
 the Greensboro Housing Authority, Greensboro, North Carolina, hereinafter called the "Housing
 Authority" in the penal sum of
 _____ Dollars
 (\$ _____) in lawful money of the United States of America. For the payment of this sum,
 we bind ourselves, or heirs, executors, administrators, successors and assigns, jointly and
 severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has submitted the
 accompanying Bid, dated _____, 20____, for the construction and
 completion of GHA Housing Project
 _____, Greensboro, North
 Carolina as described in the Project Manual (Specifications) and indicated on the Drawings
 dated _____, all as prepared by Greensboro, North Carolina.

NOW THEREFORE, if the Principal shall not withdraw said Bid within the period specified
 therein after the opening of same, or if no period be specified within ninety (90) days after the
 said opening, and shall within the period specified therefore, or if no period be specified within
 ten (10) days after the prescribed forms are presented to him for signing, enter into a written
 contract with the Housing Authority in accordance with the Bid as accepted, and give bond with
 good and sufficient surety or sureties as may be required for the faithful performance and
 proper fulfillment of such contract; or in the event of the withdrawal of said Bid within the
 period specified, if the Principal shall pay the Housing Authority the difference between the
 amount specified in said Bid and the amount for which the Housing Authority may procure the
 required Work or supplies, or both, if the latter amount be in excess of the former, then the
 above obligation shall be void and of no effect, otherwise to remain in full force and virtue. It is
 further by said Surety that the Surety will, upon demand, forthwith make payment to the obligee
 upon said Bid Bond if the Principal fails to execute the Contract in accordance with the Bid
 Bond, and upon failure by Surety to forthwith make payment, the Surety agrees to pay the
 obligee an
 amount equal to double the amount of said Bid Bond.

IN WITNESS WHEREOF, the above bounded parties have executed this instrument under their
 several seals this _____ day of _____, 20____, the name and corporate

party being hereto affixed and these presents duly signed by its undersigned representatives, pursuant to authority of its governing body.

Surety companies executing bonds must appear on the Treasury Department's most current list (Circular 570) and be authorized to transact business in the Sate of North Carolina.

In presence of:

_____(SEAL)

(Individual Principal)

(Business Address)

ATTEST:

(Corporate Principal)

(Business Address)

By
(Affix Corporate Seal)

ATTEST:

(Corporate Principal)

(Business Address)

By
(Affix Corporate Seal)

(Power of Attorney for person signing for Surety Company must be attached to bond.)

2.4 NON-COLLUSIVE AFFIDAVIT

STATE OF: _____

COUNTY OF: _____

_____ being first duly sworn, deposes and says:

That (he, she) is _____ (A partner or officer of the firm of, etc.), the party making the foregoing Proposal or Bid: that such Proposal or Bid is genuine and not collusive or sham; that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person to put in a sham bid or to refrain from bidding; and has not in any manner, directly or indirectly, sought by agreement, collusion, communication or conference with any person to fix the Bid price of affidavit or of any other bidder, or to fix any overhead, profit or cost element of said Bid price, or of that of any bidder, or to secure any advantage against the **GREENSBORO HOUSING AUTHORITY** or any person interested in the proposed contract; and that all statements in said proposal or Bid are true.

(Signature of Bidder, if Bidder is an Individual)

(Signature of Partner, if Bidder is a Partnership)

(Signature of Officer, if Bidder is a Corporation)

Subscribed and sworn to before me this _____ day of _____, 20_____

(Notary Public)

STATE OF: _____

SEAL

COUNTY OF: _____

My Commission expires: _____

2.5 STATEMENT OF BIDDER'S EXPERIENCE

PROJECT: _____

LOCATION: _____

All questions must be answered and the data given must be clear and comprehensive. This statement must be notarized. If necessary, attach separate sheets for items marked with an asterisk (*).

1. Name of Bidder and telephone number.
2. Permanent main office address or operating office address.
3. Day, month and year organized.
4. Where incorporated.
5. How many years have you engaged in the business under your present firm's name? _____ years
6. * Contracts on hand.
(Schedule these, showing gross amount of each contract and the approximate anticipated dates of completion.)
7. * General character of work performed by your company.
8. *Have you ever failed to complete the work awarded to you? If so, where and why. Explain.
9. *Have you ever defaulted on a contract? If so, where and why?
10. *List the largest five contract(s) performed by your company within the last five years, stating approximate cost for each, and the month and year completed, or if any of them are currently ongoing, please specify same.

Contract	Cost	Ongoing?
1.		
2.		

3.		
4.		
5.		

11. List your major equipment available for this contract.

12. *Type of work experience similar in importance to this project.

13. *Will you, upon request, fill out a detailed financial statement and furnish any other information that may be required by the GHA?

The undersigned hereby authorizes and requests any person, firm, or corporation to furnish any information requested by the Greensboro Housing Authority in verification of recitals comprising this Statement of Bidder's Experience.

Name of Bidder

Authorized Signature

Date

Title

Subscribed and sworn to before me this _____ day of _____, 20____

(Notary Public)

STATE OF: _____

SEAL

COUNTY OF: _____

My Commission expires: _____

Note: Bidder may submit and attach additional information if desired.

2.6 STATEMENT OF SUBCONTRACTOR'S EXPERIENCE

PROJECT: _____

LOCATION: _____

All questions must be answered and the data given must be clear and comprehensive. This statement must be notarized. If necessary, attach separate sheets for items marked with an asterisk (*).

1. Name of Subcontractor and telephone number.
2. Permanent main office address or operating office address.
3. Day, month and year organized.
4. Where incorporated.
5. How many years have you engaged in the business under your present firm's name? _____ years
6. * Contracts on hand.
(Schedule these, showing gross amount of each contract and the approximate anticipated dates of completion.)
7. * General character of work performed by your company.
8. *Have you ever failed to complete the work awarded to you? If so, where and why. Explain.
9. *Have you ever defaulted on a contract? If so, where and why?
10. *List the largest five contract(s) performed by your company within the last five years, stating approximate cost for each, and the month and year completed, or if any of them are currently ongoing, please specify same.

Contract	Cost	Ongoing?
1.		
2.		

3.		
4.		
5.		

11. List your major equipment available for this contract.

12. *Type of work experience similar in importance to this project.

13. *Will you, upon request, fill out a detailed financial statement and furnish any other information that may be required by the GHA?

The undersigned hereby authorizes and requests any person, firm, or corporation to furnish any information requested by the Greensboro Housing Authority in verification of recitals comprising this Statement of Subcontractor's Experience.

Name of Subcontractor

Authorized Signature

Date

Title

Subscribed and sworn to before me this _____ day of _____, 20____

(Notary Public)

STATE OF: _____

SEAL

COUNTY OF: _____

My Commission expires: _____

Note: Subcontractor may submit and attach additional information if desired.

2.7 PREVIOUS PARTICIPATION CERTIFICATE, HUD-2530

This HUD form is available for download from HUD at this address:

<http://portal.hud.gov/hudportal/documents/huddoc?id=2530.pdf>

Previous Participation Certification

OMB Approval No. 2502-0118
(Exp. 02/29/2016)

US Department of Housing and Urban Development
Office of Housing/Federal Housing Commissioner

US Department of Agriculture
Farmers Home Administration

Part I to be completed by Principals of Multifamily Projects (See instructions)

Reason for submission:

1. Agency name and City where the application is filed

2. Project Name, Project Number, City and Zip Code

3. Loan or Contract amount \$

4. Number of Units or Beds

5. Section of Act

6. Type of Project (check one)
 Existing Rehabilitation Proposed (New)

7. List all proposed Principals and attach organization chart for all organizations
Name and address of Principals and Affiliates (Name: Last, First, Middle Initial) proposing to participate

8 Role of Each Principal in Project	9. Expected % Ownership in Project	10. SSN or IRS Employer Number

Certifications: The principal(s) listed above hereby apply to HUD or USDA FmHA, as the case may be, for approval to participate as principal(s) in the role(s) and project listed above. The principal(s) each certify that all the statements made on this form are true, complete and correct to the best of their knowledge and belief and are made in good faith, including any Exhibits attached to this form. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. The principal(s) further certify that to the best of their knowledge and belief:

1. Schedule A contains a listing, for the last ten years, of every project assisted or insured by HUD, USDA FmHA and/or State and local government housing finance agencies in which the principal(s) have participated or are now participating.
2. For the period beginning 10 years prior to the date of this certification, and except as shown on the certification:
 - a. No mortgage on a project listed has ever been in default, assigned to the Government or foreclosed, nor has it received mortgage relief from the mortgagee;
 - b. The principals have no defaults or noncompliances under any Conventional Contract or Turnkey Contract of Sale in connection with a public housing project;
 - c. There are no known unresolved findings as a result of HUD audits, management reviews or other Governmental investigations concerning the principals or their projects;
 - d. There has not been a suspension or termination of payments under any HUD assistance contract due to the principal's fault or negligence;
 - e. The principals have not been convicted of a felony and are not presently the subject of a complaint or indictment charging a felony. (A felony is defined as any offense punishable by imprisonment for a term exceeding one year, but does not include any offense classified as a misdemeanor under the laws of a State and punishable by imprisonment of two years or less);
 - f. The principals have not been suspended, debarred or otherwise restricted by any Department or Agency of the Federal Government or of a State Government from doing business with such Department or Agency;
 - g. The principals have not defaulted on an obligation covered by a surety or performance bond and have not been the subject of a claim under an employee fidelity bond;
 - h. All the names of the principals who propose to participate in this project are listed above;
 - i. None of the principals is a HUD/FmHA employee or a member of a HUD/FmHA employee's immediate household as defined in Standards of Ethical Conduct for Employees of the Executive Branch in 5 C.F.R. Part 2635 (57 FR 35066) and HUD's Standard of Conduct in 24 C.F.R. Part 0 and USDA's Standard of Conduct in 7 C.F.R. Part 0 Subpart B;
3. None of the principals is an assisted or insured project as of this date on which construction has stopped for a period in excess of 20 days or which has been substantially completed for more than 90 days and documents for closing, including final cost certification, have not been filed with HUD or FmHA;
4. None of the principals have been found by HUD or FmHA to be in noncompliance with any applicable fair housing and civil rights requirements in 24 CFR 5.105(a). (If any principals or affiliates have been found to be in noncompliance with any requirements, attach a signed statement explaining the relevant facts, circumstances, and resolution, if any);
5. None of the principals is a Member of Congress or a Resident Commissioner nor otherwise prohibited or limited by law from contracting with the Government of the United States of America;
6. Statements above (if any) to which the principal(s) cannot certify have been deleted by striking through the words with a pen, and the relevant principal(s) have initialed each deletion (if any) and have attached a true and accurate signed statement (if applicable) to explain the facts and circumstances.

Name of Principal

Signature of Principal

Certification Date(mm/dd/yyyy)

Area Code and Tel. No.

This form prepared by (print name)

Area Code and Tel. No.

Previous Participation Certification

OMB Approval No. 2502-0118
(Exp. 02/29/2016)

Schedule A: List of Previous Projects and Section 8 Contracts. Below is a complete list of the principals' previous participation projects and participation history in multifamily housing programs of HUD/FmHA, State and local Housing Finance Agencies. **Note:** Read and follow the instruction sheet carefully. Make full disclosure. Add extra sheets if you need more space. Double check for accuracy. If no previous projects, write by your name, "No previous participation, First Experience".

1. Principals Name (Last, First)	2. List of previous projects (Project name, project ID and, Govt. agency involved)	3. Last Principals' Roles (indicate dates participated, and if fee or identity of interest participant)	4. Status of loan (current, defaulted, assigned, foreclosed)	5. Was the Project ever in default during your participation Yes/No If yes, explain	6. Last MOR rating and Physical Insp. Score and date

Part II- For HUD Internal Processing Only

Received and checked by me for accuracy and completeness; recommend approval or refer to Headquarters after checking appropriate box.

Date (mm/dd/yyyy)	Tel No. and area code	Processing and Control	<input type="checkbox"/> A. No adverse information; form HUD-2530 approval recommended <input type="checkbox"/> B. Name match in system	<input type="checkbox"/> C. Disclosure or Certification problem <input type="checkbox"/> D. Other (attach memorandum)
Staff	Director of Housing/Director, Multifamily Division		Approved <input type="checkbox"/> Yes <input type="checkbox"/> No	Date (mm/dd/yyyy)
Supervisor				

Column 4. Indicate the current status of the loan. Except for form HUD-2530, including schedule A, read the current loan, the date associated with the status is required. Certification carefully. In the box below the statement of the Loans under a workout arrangement are considered as listed in block 7. Each principal should sign the certification with the exception in some cases of individuals. If you cannot certify and sign the certification as it is printed status is required.

Column 5. Explain any project defaults during your associated with a corporation (see "Exception for Corporations" in the section of the instructions titled "Who Must Sign and File Form HUD-2530). Principal who is signing on behalf of the entity should attach signature, rating and Physical Inspection score. Attach a signed statement of explanation of the items you authority document. Each principal who signs the form have struck out on the certification. Item 2c relates to felony

The Department of Housing and Urban Development (HUD) is authorized to collect this information by law (42 U.S.C. 3535(d) and 24 C.F.R. 200.217) and by regulation at 24 CFR 200.210. This information is needed so that principals applying to participate in multifamily programs can become HUD-approved participants. The information you provide will enable HUD to evaluate your record with respect to established standards of performance, responsibility and eligibility. Without prior approval, a principal may not participate in a proposed or existing multifamily project. HUD uses this information to evaluate whether or not principals pose an unsatisfactory underwriting risk. The information is used to evaluate the potential principals and approve only individuals and organizations that will honor their legal, financial and contractual obligations.

Privacy Act Statement: The Housing and Community Development Act of 1987, 42 U.S.C. 3543 requires persons applying for a Federally-insured or guaranteed loan to furnish his/her Social Security Number (SSN). HUD must have your SSN for identification of your records. HUD may use your SSN for automated processing of your records and to make requests for information about you and your previous records with other public agencies and private sector sources. HUD may disclose certain information to Federal, State and local agencies when relevant to civil, criminal, or regulatory investigations and prosecutions. It will not be otherwise disclosed or released outside of HUD, except as required and permitted by law. You must provide all of the information requested in this application, including your SSN.

Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

A response is mandatory. Failure to provide any of the information will result in your disapproval of participation in this HUD program.

2.9 CONTRACTOR/VENDOR POLICIES AND PROCEDURES

Contractors and subcontractors will observe Greensboro Housing Authority's (GHA) rules and regulations while on property.

A copy of specific rules and regulations is furnished and acknowledged by signature of the general contractor on this document. To be signed and returned to GHA with Bid Quotation.

A. SUBSTITUTION OF MATERIALS

1. After award of contract, substitution of materials or alterations to details will be considered only if proof is presented that specified materials are not available and where the details as shown are impossible because of unforeseen conditions. Substitution of materials or alterations shall not be made without prior written approval of the Project Manager.

B. GENERAL RULES AND REGULATIONS

1. While at work, the Contractor shall observe the following GHA rules:
 - a. General Conduct: Consideration for the rights of one another requires that employees conduct themselves in a respectable and orderly manner. Abusive or threatening language, fighting, interference with fellow workers, horseplay, and other objectionable or unsafe conduct will not be allowed.
 - b. Smoking: Smoking is not permitted inside any GHA facility.
 - c. No Alcohol: The possession of or consumption of intoxicating liquor or illegal drugs on GHA property, or reporting to work under the influence of alcohol or illegal drugs are grounds for immediate dismissal.
 - d. No Firearms/Weapons: No person is permitted to bring on to GHA property any type of firearm or weapon.
 - e. Property: Damage to raw materials, machinery, buildings, or other GHA property in any way, or the removal of any such property, is prohibited. The same respect is required for property of employees.
 - f. Safety: GHA safety practices are to be followed. Contractor shall secure off work areas, provide appropriate barricades and take necessary safety precautions to protect GHA employees and guests during construction activities.
 - g. Entry:
 1. Normal Work Day: Normal work hours are considered beginning at 8:00 a.m. until 5:00 p.m. Monday through Friday.
 2. Other Than Regular Working Hours: Special permission is required from the Project Manager or his representative if employees must enter or remain in the building or on GHA property at times outside regular working hours.
 - h. Parking: Parking for Contractors personnel will be available in the immediate construction sites only. Parking spaces in the parking lot will not normally be available. Parking areas to be assigned prior to construction.
 - i. Driveways: GHA driveways must be open for free access of GHA personnel, equipment, and trucks to assure uninterrupted flow of regular GHA operation. GHA traffic signs and posted rules must be observed. Excess mud, dirt, or other materials should not be allowed to obstruct drives.
 - j. Cutting and Welding: All cutting and welding operations are to be performed in accordance with procedures established prior to welding. A man with a fire

extinguisher must stand by during all welding and cutting operations. No cutting or welding shall be accomplished without prior notification to GHA.

- k. Grounds, Grass, Shrubs: Care shall be observed to prevent damage to grass and shrubs outside the specific construction site.
- l. Food Service: If approved by GHA in advance, the contractor may provide canteen food services where available for use by Contractors personnel.
- m. Workmanship and Installation: All work shall be executed in a workmanship manner by skilled and knowledgeable personnel, and these personnel shall be responsible for maintaining the job site and assigned storage and work areas in a clean and organized manner on a day-to-day basis.
- n. Rubbish: All debris, rubbish, and scrap must be removed from the premises as the work progresses on a daily basis.
- o. Use of GHA Tools and Facilities: The Contractor is expected to provide all necessary materials and equipment as required to accomplish all proposed work unless otherwise stated in the contract or specifically approved by the Project Manager.
- p. Operation of GHA Systems: Shut down of GHA equipment, systems, sprinkler valves, electrical systems, etc., shall only be with the permission and under the direction of the Project Manager. A minimum of a 72-hour notice must be given prior to the event.
Any time that the fire alarm systems for a building are placed in test mode, fire patrol walks must be performed and documented in accordance with Greensboro Fire Department regulations. It is the Contractor's responsibility to contact the Greensboro Fire Department to ensure compliance with their regulations.
- q. Coordination of General, Mechanical, and Electrical Contracts: Each Contractor's Foreman is responsible for the coordination of his own subcontractors and responsible for their work in all respects. Each contractor shall review subcontractor work schedules in advance and request any required coordination with other direct contractors to minimize conflict or delay. Any questions or conflicts should be brought to the immediate attention of the Project Manager.
- r. Subcontractors: The prime Contractor is responsible for his subcontractors being completely familiar with the conforming to these rules.
- s. Identification: Each Contractor is to provide employee identification badge for his employees and these badges are to be visible and worn at all times on property.
- t. Permits and Licenses: Contractors are responsible for acquiring any required or necessary permits or licenses, and are to abide by all local, county, state, and federal rules and regulations, and the latest issue of the local and state building code.
- u. Standards for Appearance: Shirts and shoes are to be worn at all times.
- v. Fire Protection: Specific instructions are to be outlined to all general Contractor's personnel as to any disaster which may take place in the general construction area.

C. STORAGE OF MATERIALS

1. Contractors shall consult with the Project Manager for storage space at the job site. Storage space must be secured and contractor's representatives must be on the job before any material may be received. If storage space is not available, the Contractor will be responsible for furnishing said facilities.

D. SUPERVISION

1. The Contractor shall, through authorized and competent personnel, constantly supervise the work from the beginning to completion and final inspection. So far as possible, the Contractor shall keep the same foreman and workmen throughout the project duration.

2. During progress of the work, it shall be subject to inspection by representatives of GHA at which time the Contractor shall furnish information and data relative to the project as requested.

E. TIME OF COMPLETION

1. The Contractor shall include within his bid the proposed time of completion of contract and any special conditions under which he agrees to enter into a formal contract to perform the work within the specified time.
2. Contractor is to furnish the designated Project Manager his projected work schedule showing hours per day and days per week for each phase of the project.

Name of Bidder

Authorized Signature

Date

Title

2.9 REPRESENTATIONS, CERTIFICATIONS, AND OTHER STATEMENTS OF BIDDERS, HUD-5369A

This HUD form is available for download from HUD at this address:

<http://portal.hud.gov/hudportal/documents/huddoc?id=5369-a.pdf>

**U.S. Department of Housing
and Urban Development**

Office of Public and Indian Housing

**Representations, Certifications,
and Other Statements of Bidders
Public and Indian Housing Programs**

Previous edition is obsolete

form HUD-5369-A (11/92)

**Representations, Certifications,
and Other Statements of Bidders**

Public and Indian Housing Programs

Table of Contents

Clause	Page
1. Certificate of Independent Price Determination	1
2. Contingent Fee Representation and Agreement	1
3. Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions	1
4. Organizational Conflicts of Interest Certification	2
5. Bidder's Certification of Eligibility	2
6. Minimum Bid Acceptance Period	2
7. Small, Minority, Women-Owned Business Concern Representation	2
8. Indian-Owned Economic Enterprise and Indian Organization Representation	2
9. Certification of Eligibility Under the Davis-Bacon Act	3
10. Certification of Nonsegregated Facilities	3
11. Clean Air and Water Certification	3
12. Previous Participation Certificate	3
13. Bidder's Signature	3

1. Certificate of Independent Price Determination

(a) The bidder certifies that--

(1) The prices in this bid have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other bidder or competitor relating to (i) those prices, (ii) the intention to submit a bid, or (iii) the methods or factors used to calculate the prices offered;

(2) The prices in this bid have not been and will not be knowingly disclosed by the bidder, directly or indirectly, to any other bidder or competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a competitive proposal solicitation) unless otherwise required by law; and

(3) No attempt has been made or will be made by the bidder to induce any other concern to submit or not to submit a bid for the purpose of restricting competition.

(b) Each signature on the bid is considered to be a certification by the signatory that the signatory--

(1) Is the person in the bidder's organization responsible for determining the prices being offered in this bid or proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above; or

(2) (i) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above.

_____ [insert full name of person(s) in the bidder's organization responsible for determining the prices offered in this bid or proposal, and the title of his or her position in the bidder's organization];

(ii) As an authorized agent, does certify that the principals named in subdivision (b)(2)(i) above have not participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above; and

(iii) As an agent, has not personally participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above.

(c) If the bidder deletes or modifies subparagraph (a)2 above, the bidder must furnish with its bid a signed statement setting forth in detail the circumstances of the disclosure.

[] [Contracting Officer check if following paragraph is applicable]

(d) Non-collusive affidavit. (applicable to contracts for construction and equipment exceeding \$50,000)

(1) Each bidder shall execute, in the form provided by the PHA/IHA, an affidavit to the effect that he/she has not colluded with any other person, firm or corporation in regard to any bid submitted in response to this solicitation. If the successful bidder did not submit the affidavit with his/her bid, he/she must submit it within three (3) working days of bid opening. Failure to submit the affidavit by that date may render the bid nonresponsive. No contract award will be made without a properly executed affidavit.

(2) A fully executed "Non-collusive Affidavit" [] is, [] is not included with the bid.

2. Contingent Fee Representation and Agreement

(a) Definitions. As used in this provision:

"Bona fide employee" means a person, employed by a bidder and subject to the bidder's supervision and control as to time, place, and manner of performance, who neither exerts, nor proposes to exert improper influence to solicit or obtain contracts nor holds out as being able to obtain any contract(s) through improper influence.

"Improper influence" means any influence that induces or tends to induce a PHA/IHA employee or officer to give consideration or to act regarding a PHA/IHA contract on any basis other than the merits of the matter.

(b) The bidder represents and certifies as part of its bid that, except for full-time bona fide employees working solely for the bidder, the bidder:

(1) [] has, [] has not employed or retained any person or company to solicit or obtain this contract; and

(2) [] has, [] has not paid or agreed to pay to any person or company employed or retained to solicit or obtain this contract any commission, percentage, brokerage, or other fee contingent upon or resulting from the award of this contract.

(c) If the answer to either (a)(1) or (a)(2) above is affirmative, the bidder shall make an immediate and full written disclosure to the PHA/IHA Contracting Officer.

(d) Any misrepresentation by the bidder shall give the PHA/IHA the right to (1) terminate the contract; (2) at its discretion, deduct from contract payments the amount of any commission, percentage, brokerage, or other contingent fee; or (3) take other remedy pursuant to the contract.

3. Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions (applicable to contracts exceeding \$100,000)

(a) The definitions and prohibitions contained in Section 1352 of title 31, United States Code, are hereby incorporated by reference in paragraph (b) of this certification.

(b) The bidder, by signing its bid, hereby certifies to the best of his or her knowledge and belief as of December 23, 1989 that:

(1) No Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with the awarding of a contract resulting from this solicitation;

(2) If any funds other than Federal appropriated funds (including profit or fee received under a covered Federal transaction) have been paid, or will be paid, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with this solicitation, the bidder shall complete and submit, with its bid, OMB standard form LLL, "Disclosure of Lobbying Activities;" and

(3) He or she will include the language of this certification in all subcontracts at any tier and require that all recipients of subcontract awards in excess of \$100,000 shall certify and disclose accordingly.

(c) Submission of this certification and disclosure is a prerequisite for making or entering into this contract imposed by section 1352, title 31, United States Code. Any person who makes an expenditure prohibited under this provision or who fails to file or amend the disclosure form to be filed or amended by this provision, shall be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

(d) Indian tribes (except those chartered by States) and Indian organizations as defined in section 4 of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450B) are exempt from the requirements of this provision.

4. Organizational Conflicts of Interest Certification

The bidder certifies that to the best of its knowledge and belief and except as otherwise disclosed, he or she does not have any organizational conflict of interest which is defined as a situation in which the nature of work to be performed under this proposed contract and the bidder's organizational, financial, contractual, or other interests may, without some restriction on future activities:

- (a) Result in an unfair competitive advantage to the bidder; or,
 (b) Impair the bidder's objectivity in performing the contract work.
 [] In the absence of any actual or apparent conflict, I hereby certify that to the best of my knowledge and belief, no actual or apparent conflict of interest exists with regard to my possible performance of this procurement.

5. Bidder's Certification of Eligibility

(a) By the submission of this bid, the bidder certifies that to the best of its knowledge and belief, neither it, nor any person or firm which has an interest in the bidder's firm, nor any of the bidder's subcontractors, is ineligible to:

- (1) Be awarded contracts by any agency of the United States Government, HUD, or the State in which this contract is to be performed; or,
 (2) Participate in HUD programs pursuant to 24 CFR Part 24.
 (b) The certification in paragraph (a) above is a material representation of fact upon which reliance was placed when making award. If it is later determined that the bidder knowingly rendered an erroneous certification, the contract may be terminated for default, and the bidder may be debarred or suspended from participation in HUD programs and other Federal contract programs.

6. Minimum Bid Acceptance Period

(a) "Acceptance period," as used in this provision, means the number of calendar days available to the PHA/IHA for awarding a contract from the date specified in this solicitation for receipt of bids.

(b) This provision supersedes any language pertaining to the acceptance period that may appear elsewhere in this solicitation.

(c) The PHA/IHA requires a minimum acceptance period of [Contracting Officer insert time period] calendar days.

(d) In the space provided immediately below, bidders may specify a longer acceptance period than the PHA's/IHA's minimum requirement. The bidder allows the following acceptance period: calendar days.

(e) A bid allowing less than the PHA's/IHA's minimum acceptance period will be rejected.

(f) The bidder agrees to execute all that it has undertaken to do, in compliance with its bid, if that bid is accepted in writing within (1) the acceptance period stated in paragraph (c) above or (2) any longer acceptance period stated in paragraph (d) above.

7. Small, Minority, Women-Owned Business Concern Representation

The bidder represents and certifies as part of its bid/ offer that it --

(a) [] is, [] is not a small business concern. "Small business concern," as used in this provision, means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding, and qualified as a small business under the criteria and size standards in 13 CFR 121.

(b) [] is, [] is not a women-owned business enterprise. "Women-owned business enterprise," as used in this provision, means a business that is at least 51 percent owned by a woman or women who are U.S. citizens and who also control and operate the business.

(c) [] is, [] is not a minority business enterprise. "Minority business enterprise," as used in this provision, means a business which is at least 51 percent owned or controlled by one or more minority group members or, in the case of a publicly owned business, at least 51 percent of its voting stock is owned by one or more minority group members, and whose management and daily operations are controlled by one or more such individuals. For the purpose of this definition, minority group members are:

(Check the block applicable to you)

- [] Black Americans [] Asian Pacific Americans
 [] Hispanic Americans [] Asian Indian Americans
 [] Native Americans [] Hasidic Jewish Americans

8. Indian-Owned Economic Enterprise and Indian Organization Representation (applicable only if this solicitation is for a contract to be performed on a project for an Indian Housing Authority)

The bidder represents and certifies that it:

(a) [] is, [] is not an Indian-owned economic enterprise. "Economic enterprise," as used in this provision, means any commercial, industrial, or business activity established or organized for the purpose of profit, which is at least 51 percent Indian owned. "Indian," as used in this provision, means any person who is a member of any tribe, band, group, pueblo, or community which is recognized by the Federal Government as eligible for services from the Bureau of Indian Affairs and any "Native" as defined in the Alaska Native Claims Settlement Act.

(b) [] is, [] is not an Indian organization. "Indian organization," as used in this provision, means the governing body of any Indian tribe or entity established or recognized by such governing body. Indian "tribe" means any Indian tribe, band, group, pueblo, or

community including Native villages and Native groups (including corporations organized by Kenai, Juneau, Sitka, and Kodiak) as defined in the Alaska Native Claims Settlement Act, which is recognized by the Federal Government as eligible for services from the Bureau of Indian Affairs.

9. Certification of Eligibility Under the Davis-Bacon Act (applicable to construction contracts exceeding \$2,000)

- (a) By the submission of this bid, the bidder certifies that neither it nor any person or firm who has an interest in the bidder's firm is a person or firm ineligible to be awarded contracts by the United States Government by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).
- (b) No part of the contract resulting from this solicitation shall be subcontracted to any person or firm ineligible to be awarded contracts by the United States Government by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).
- (c) The penalty for making false statements is prescribed in the U. S. Criminal Code, 18 U.S.C. 1001.

10. Certification of Nonsegregated Facilities (applicable to contracts exceeding \$10,000)

- (a) The bidder's attention is called to the clause entitled **Equal Employment Opportunity** of the General Conditions of the Contract for Construction.
- (b) "Segregated facilities," as used in this provision, means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees, that are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, or national origin because of habit, local custom, or otherwise.
- (c) By the submission of this bid, the bidder certifies that it does not and will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not and will not permit its employees to perform their services at any location under its control where segregated facilities are maintained. The bidder agrees that a breach of this certification is a violation of the Equal Employment Opportunity clause in the contract.
- (d) The bidder further agrees that (except where it has obtained identical certifications from proposed subcontractors for specific time periods) prior to entering into subcontracts which exceed \$10,000 and are not exempt from the requirements of the Equal Employment Opportunity clause, it will:
 - (1) Obtain identical certifications from the proposed subcontractors;
 - (2) Retain the certifications in its files; and
 - (3) Forward the following notice to the proposed subcontractors (except if the proposed subcontractors have submitted identical certifications for specific time periods):

Notice to Prospective Subcontractors of Requirement for Certifications of Nonsegregated Facilities

A Certification of Nonsegregated Facilities must be submitted before the award of a subcontract exceeding \$10,000 which is not exempt from the provisions of the Equal Employment Opportunity clause of the prime contract. The certification may be submitted either for each subcontract or for all subcontracts during a period (i.e., quarterly, semiannually, or annually).

Note: The penalty for making false statements in bids is prescribed in 18 U.S.C. 1001.

11. Clean Air and Water Certification (applicable to contracts exceeding \$100,000)

- The bidder certifies that:
- (a) Any facility to be used in the performance of this contract [] is, [] is not listed on the Environmental Protection Agency List of Violating Facilities:
 - (b) The bidder will immediately notify the PHA/IHA Contracting Officer, before award, of the receipt of any communication from the Administrator, or a designee, of the Environmental Protection Agency, indicating that any facility that the bidder proposes to use for the performance of the contract is under consideration to be listed on the EPA List of Violating Facilities; and,
 - (c) The bidder will include a certification substantially the same as this certification, including this paragraph (c), in every nonexempt subcontract.

12. Previous Participation Certificate (applicable to construction and equipment contracts exceeding \$50,000)

- (a) The bidder shall complete and submit with his/her bid the Form HUD-2530, "Previous Participation Certificate." If the successful bidder does not submit the certificate with his/her bid, he/she must submit it within three (3) working days of bid opening. Failure to submit the certificate by that date may render the bid nonresponsive. No contract award will be made without a properly executed certificate.
- (b) A fully executed "Previous Participation Certificate" [] is, [] is not included with the bid.

13. Bidder's Signature

The bidder hereby certifies that the information contained in these certifications and representations is accurate, complete, and current.

(Signature and Date)

(Typed or Printed Name)

(Title)

(Company Name)

(Company Address)

2.10 MWBE CERTIFICATION FORM

By signing this form, the contractor agrees that the following statements and certifications are true and accurate.

MINORITY PARTICIPATION STATEMENT

We shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin, except where religion, sex, or national origin is a bonafide occupational qualification reasonably necessary to the normal operation of the firm. We also agree to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.

In all solicitations or advertisements for employees placed by or on behalf of this firm, I state that we are equal opportunity employers.

Notices, advertisements, and solicitations placed in accordance with Federal law, rule, or regulation shall be deemed sufficient for the purpose of meeting the requirement of these sections.

SELF-CERTIFICATION AS WBE/MBE FIRM

Is the Ownership of your firm at least 51% held by persons who are Black, Asian American, Hispanic, American Indian, Alaskan native, or female, in accordance with the guidelines set forth in Section 4.1?

_____ YES _____ NO

MINORITY AND WOMEN BUSINESS UTILIZATION COMMITMENT

- A. The bidder agrees to solicit MBE/WBE participation in this project. As used in this contract, the term "minority and women business" shall mean a company 51% of which is owned and controlled by minority group members or women. For the purpose of this definition, minority group members are Black, Asian American, Hispanic, American Indian, Alaskan native, or female. See Section 4.1 for full definitions. Minority and Women Business Enterprises may be employed as construction subcontractors or as vendors or suppliers.
- B. The bidder certifies that the following subcontractors will be awarded subcontracts in conjunction with this project, should the bidder be selected as the lowest responsible, responsive bidder:

SUBCONTRACTOR	ADDRESS	WBE/MBE/MWBE	\$ AMOUNT OF CONTRACT

- C. The percentage of the total value of this contract that will be awarded to MBE/WBE firms is:

_____ a. Total bid amount: \$ _____

b. Total WBE/MBE amount: \$ _____

- D. Please list all MBE's/WBE's/MWBE's solicited and whether a bid was received from them on the following contact forms. Further explanation can be provided in the form of a letter.
- E. The bidder agrees to furnish additional information should the minority and women business enterprise participation change during the life of the contract.
- F. The bidder certifies agreement with all policies stated in Section 4.1.

BIDDING FIRM EMPLOYEE INFORMATION

- A. Number and percent (of **entire** work force) of Minority Employees that are currently on your payroll:
 - a. Number: _____
 - b. Percent: _____
- B. Number and percent (of **project** work force) of Minority Employees that are anticipated to be working on this project:
 - a. Number: _____
 - b. Percent: _____

WBE/MBE CONTACTS

Contact #1

Firm Contacted:	
Address:	
Telephone Number:	
Person Contacted:	
Work firm could perform or materials they could provide:	
Did they bid/not bid?	
If firm was not retained, why not?	
If firm is retained, what is the \$ amount of the work?	

Contact #2

Firm Contacted:	
Address:	
Telephone Number:	

Person Contacted:	
Work firm could perform or materials they could provide:	
Did they bid/not bid?	
If firm was not retained, why not?	
If firm is retained, what is the \$ amount of the work?	

Contact #3

Firm Contacted:	
Address:	
Telephone Number:	
Person Contacted:	
Work firm could perform or materials they could provide:	
Did they bid/not bid?	
If firm was not retained, why not?	
If firm is retained, what is the \$ amount of the work?	

The undersigned, hereby certifies that he or she has read the terms of this MWBE Certification Form and is authorized to make such commitment on behalf of the bidder.

I hereby state that _____ (*name of firm*) agrees to abide by the above statements.

(Signature)

(Title)

2.11 SECTION 3 CERTIFICATION FORM

By signing this form, the contractor agrees that the following statements and certifications are true and accurate.

SECTION 3 PARTICIPATION STATEMENT

The bidders agree to award subcontracts to Section 3 business concerns and to employ Section 3 residents to the greatest extent feasible, consistent with the efficient performance of this contract. Bidders will follow all guidelines provided in Section 4.2.

All bidders will submit with bid a Letter to the Greensboro Housing Authority detailing any efforts it has made to involve Section 3 businesses in this project. This letter should include copies of any advertisements or correspondence the bidder has used to attract Section 3 business concerns. Further, a List of awards made to Section 3 business concerns and a List of others that were solicited, but did not bid, shall be provided in the attached letter.

The successful bidder will also furnish the Authority a with both quarterly reports and a final summary showing the involvement of Section 3 residents and Section 3 business concerns as indicated above. The bidder agrees to furnish additional information should the Section 3 participation change during the life of the contract. The final summary shall be submitted on the form provided herein along with the request for final payment.

Commitment to Report on New Hires: During the contract period the contractor shall provide a status report identifying its progress in meeting the Section 3 goals, as established, on a monthly basis throughout the contract period. The quarterly status report shall be submitted along with their invoices for payment. This report will provide the GHA with all information required to monitor compliance with its Section 3 plan including, but not limited to, new hires, core employees, certified payroll, workforce utilization and other relevant data to be specified.

Commitment to Employee Section 3 Workers (Low and Very Low Income Area Residents) and Businesses: The contract commits to make every effort to employ Section 3 qualified residents and businesses.

SELF-CERTIFICATION AS SECTION 3 BUSINESS CONCERN

Does your firm meet the guidelines established in Section 4.2 of these specifications?

_____ YES _____ NO

If yes, in what ways does your firm meet the requirements? (If necessary, explain below or in the attached letter.)

SECTION 3 BUSINESS CONCERN UTILIZATION COMMITMENT

The bidder agrees to solicit Section 3 business concerns for participation in this project in accordance with the guidelines established in Section 4.2. Section 3 business concerns may be employed as construction subcontractors.

SUBCONTRACTOR	ADDRESS	\$ AMOUNT OF CONTRACT

The percentage of the total value of this contract that will be awarded to Section 3 business concerns is:

- _____
- a. Total bid amount: \$ _____
 - b. Total Section 3 amount: \$ _____

The undersigned, hereby certifies that he or she has read the terms of this Section 3 Certification Form and is authorized to make such commitment on behalf of the bidder.

I hereby state that _____ *(name of firm)* agrees to abide by the above statements.

 (Signature)

 (Title)

General Decision Number: NC180003 01/05/2018 NC3

Superseded General Decision Number: NC20170003

State: North Carolina

Construction Type: Residential

Counties: Alamance, Caswell, Guilford, Randolph and Rockingham Counties in North Carolina.

RESIDENTIAL CONSTRUCTION PROJECTS (consisting of single family homes and apartments up to and including 4 stories)

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.35 for calendar year 2018 applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.35 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2018. The EO minimum wage rate will be adjusted annually. Please note that this EO applies to the above-mentioned types of contracts entered into by the federal government that are subject to the Davis-Bacon Act itself, but it does not apply to contracts subject only to the Davis-Bacon Related Acts, including those set forth at 29 CFR 5.1(a)(2)-(60). Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

Modification Number	Publication Date
0	01/05/2018

SUNC1983-005 09/01/1983

	Rates	Fringes
Air conditioning mechanic.....	\$ 7.25	
Bricklayer.....	\$ 7.77	
Carpenter.....	\$ 7.25	
Cement mason/concrete finisher.....	\$ 7.25	
Electrician.....	\$ 7.25	
Glazier.....	\$ 7.25	
Insulator/asbestos worker.....	\$ 7.25	
Ironworker.....	\$ 7.25	
Laborer, general.....	\$ 7.25	
Painter.....	\$ 7.25	
Plumber/pipefitter		

.....\$ 7.69

Power equipment operators:

- _Backhoe.....\$ 7.25
- _Bulldozer.....\$ 7.25
- _Loader.....\$ 7.25
- _Motor Grader.....\$ 7.30
- _Pan.....\$ 7.25
- _Paver.....\$ 7.25
- _Roller.....\$ 7.25
- _Tractor.....\$ 7.25

Roofer.....\$ 7.25

Sheet metal worker.....\$ 7.25

Soft floor layer.....\$ 7.25

Tile setter.....\$ 7.25

Truck driver.....\$ 7.25

Drywall hanger.....\$ 7.25

Drywall Finisher/Taper.....\$ 7.25

WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.

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 Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is a victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (ii)).

 The body of each wage determination lists the classification and wage rates that have been found to be prevailing for the cited type(s) of construction in the area covered by the wage determination. The classifications are listed in alphabetical order of "identifiers" that indicate whether the particular rate is a union rate (current union negotiated rate for local),

a survey rate (weighted average rate) or a union average rate (weighted union average rate).

Union Rate Identifiers

A four letter classification abbreviation identifier enclosed in dotted lines beginning with characters other than "SU" or "UAVG" denotes that the union classification and rate were prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2014. PLUM is an abbreviation identifier of the union which prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. 07/01/2014 is the effective date of the most current negotiated rate, which in this example is July 1, 2014.

Union prevailing wage rates are updated to reflect all rate changes in the collective bargaining agreement (CBA) governing this classification and rate.

Survey Rate Identifiers

Classifications listed under the "SU" identifier indicate that no one rate prevailed for this classification in the survey and the published rate is derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As this weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SULA2012-007 5/13/2014. SU indicates the rates are survey rates based on a weighted average calculation of rates and are not majority rates. LA indicates the State of Louisiana. 2012 is the year of survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. 5/13/2014 indicates the survey completion date for the classifications and rates under that identifier.

Survey wage rates are not updated and remain in effect until a new survey is conducted.

Union Average Rate Identifiers

Classification(s) listed under the UAVG identifier indicate that no single majority rate prevailed for those classifications; however, 100% of the data reported for the classifications was union data. EXAMPLE: UAVG-OH-0010 08/29/2014. UAVG indicates that the rate is a weighted union average rate. OH indicates the state. The next number, 0010 in the example, is an internal number used in producing the wage determination. 08/29/2014 indicates the survey completion date for the classifications and rates under that identifier.

A UAVG rate will be updated once a year, usually in January of each year, to reflect a weighted average of the current negotiated/CBA rate of the union locals from which the rate is based.

WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can be:

- * an existing published wage determination
- * a survey underlying a wage determination
- * a Wage and Hour Division letter setting forth a position on a wage determination matter
- * a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour Regional Office for the area in which the survey was conducted because those Regional Offices have responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

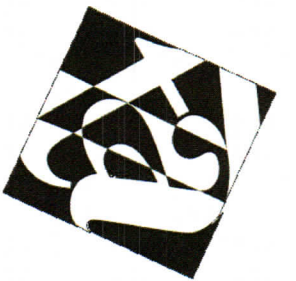
3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

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END OF GENERAL DECISION



Pre bid sign-in (page 1)

Date: July 19, 2018 @ 10:00 AM
commission: GHA – Foxworth – Phase I – (Lot#6)
commission#: 2017-1A

Design Team:
Name
Neil Tate, AIA
Paul Holliday, PE
Anthony Lester, PE
Charles Reiling, PE

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Tate Architecture PLLC
HEME
Evans Engineering
Reiling Engineering

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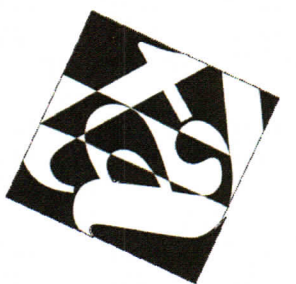
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adl@evans-eng.com
cbreiling2@gmail.com

Proposed Bidders:

Name	Organization	Phone #	Email
<u>Gino Colamarino</u>	<u>Colmar Contracting, Inc.</u>	<u>336-315-2129</u>	<u>gcolamarino@colmarcontracting.com</u>
<u>Tony Collins</u>	<u>Collins + Galyon GC</u>	<u>336-669-4329</u>	<u>tcollins@galyon.com</u>
<u>Debra Darden-Crockett</u>	<u>Centennial</u>	<u>571-228-8231</u>	<u>debra@ccc-inc.com</u>
<u>Chuck Alexander</u>	<u>Holden Building Co., Inc.</u>	<u>336-854-0155</u>	<u>calexander@holdenbuilding.com</u>
<u>Jason Barnwell</u>	<u>Centennial</u>	<u>803-638-8477</u>	<u>jbarwell@ccc-inc.com</u>
<u>Steve Dossy</u>	<u>JH BATTEN</u>	<u>336-595-8917</u>	<u>sdossy@jhbatten.com</u>

tate | architecture | pllc
architecture | planning | visualization | sustainability | technology

p.o. box 1784 | kenersville, nc 27286
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f: 888.919.8793
e: neil@tatearchitecture.com



Pre bid sign-in (page 2)

Date: July 19, 2018 @ 10:00 AM
commission: GHA – Foxworth – Phase I – (Lot#6)
commission#: 2017-1A

Design Team:
Name: Neil Tate, AIA
Paul Holliday, PE
Anthony Lester, PE
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adl@evans-eng.com
cbreiling2@gmail.com

Proposed Bidders: Name	Organization	Phone #	Email
DYSEUS UK CHAVIS II	D.V. CHAVIS CONTRACTING CORP	336-253-7688	CHAVIS O P O @ Gmail. com
ODDY CHAVIS	D.V. CHAVIS CONTRACTING CORP	336-378-8872	O CHAVIS @ TRIND. R.R. COM
COLBY ADAMS	CENTENNIAL CONTRACTORS	770-990-5611	ADAMS @ CCE-INC.COM
LARRY WILSON	Williams General Contracting	336-998-9900	larry @ williamsgeneralcontracting.com
MIKE COOLIE	Colman Contracting, Inc	336-508-1321	Mrcoolie@colmancontracting.com
Tony Humphrey	GHA	(336) 451-0440	THumphrey@gha-nc.org

